



## PROCEDURES FOR APPROVAL OF GAMING CHIPS AND TOKENS

Chips and tokens must be approved by the Registrar, Alcohol and Gaming before they can be issued, sold, used for patron play or redeemed.

All requests for approval of chips must be submitted either by the operator, or, if by a gaming-related supplier, an approval letter from the operator must accompany the request.

The following procedure must be followed by casino, charity casino and slot machine facility operators (the "operator") seeking the Registrar's approval for chips and tokens.

### Approval Process for Chips:

A written request for approval should be submitted to **Jerry Cooper**, Deputy Registrar, Alcohol and Gaming together with the following:

- an exact drawing in colour of each side and edge that clearly illustrates the proposed design, actual size, shape, denomination, and measurements in each dimensions;
- description of material used in final manufacturing of chip;
- description of the anti-counterfeiting security features used in the design and manufacture of the chips (not required for non-value roulette chips);
- written specifications for the chips;
- intended use of the chips (primary or secondary chips); and
- name and address of the registered manufacturer.

Upon receipt, the artwork will be reviewed to ensure compliance with the requirements set out under Ontario Regulation 385/99 of the *Gaming Control Act, 1992*, which states the Registrar may approve a chip that,

- (a) does not resemble the present or past coinage of Canada;
- (b) is designed and manufactured to minimize the possibility of counterfeiting;
- (c) is designed and manufactured to permit the value of the chip in a stack of chips to be distinguished when viewed on closed-circuit television;
- (d) bears the manufacturer's name or a distinctive logo or other mark identifying the manufacturer;
- (e) bears the name of the issuer (i.e., casino or charity casino); and
- (f) indicates the value of the chip unless the chip is a non-value chip used exclusively for the playing of roulette.

**The operator seeking the Deputy Registrar's approval is required to pay any costs incurred in having gaming chips (value and non value) examined or tested.**

**Please allow a minimum of six weeks for approval by the Deputy Registrar.**

### **Approval Process for Tokens:**

All requests for approval of tokens must be submitted either by the operator, or, if by a gaming-related supplier, an approval letter from the operator must accompany the request.

The approval process for tokens involves two stages. The first involves approval of the proposed artwork, and the second involves testing of a sample.

#### **(1) Artwork**

A written request for approval should be submitted to **Mr. Sukhi Grewal**, Deputy Registrar, Alcohol and Gaming together with the following:

- an exact drawing in colour of each side and edge that clearly illustrates the proposed design, actual size, shape, denomination, measurements in each dimensions, and metal content;
- description of the anti-counterfeiting security features used in the design and manufacture of the tokens;
- written specifications for the tokens; and
- name and address of the registered manufacturer.

The Alcohol and Gaming Commission of Ontario requires that all tokens of \$2 and higher denomination to be manufactured with additional security features that can be validated by the coin comparator/acceptor. Examples of these additional security features include special marks, holograms, etc. embedded in the tokens.

Upon receipt, the artwork will be reviewed to ensure compliance with the requirements set out under Ontario Regulation 385/99 of the *Gaming Control Act, 1992*, which states the Registrar may approve a token that,

- a) does not resemble the present or past coinage of Canada;
- b) is designed and manufactured to minimize the possibility of counterfeiting;
- c) bears the manufacturer's name or a distinctive logo or other mark identifying the manufacturer;
- d) bears the name of the issuer (i.e., casino, charity casino or slot machine facility); and
- e) indicates the value of the token.

## **(2) Sample Testing**

Once the artwork has been approved, the Deputy Registrar requires samples of the same size, shape, dimensions and metal content of the proposed token (as per the approved artwork) for purposes of testing by the Electronic Gaming Branch of the Alcohol and Gaming Commission of Ontario.

The number of samples required for testing will be requested of the applicant at the same time the artwork is approved.

~~The operator seeking the Deputy Registrar's approval is required to pay any costs incurred in having tokens examined or tested.~~

~~Please allow a minimum of six weeks for approval by the Deputy Registrar.~~